

Hi Year 5!

I hope you are all safe and well! I am writing to you as we have a special job for you - we would like you to write your letters to your Reception buddy!

As you know, I was Year 5's class teacher last year so I wanted to share with you some top tips from them in regards to writing your letter.

Year 5 have given you some tips below and I have also included a letter written by someone last year for you to have a look at too. Try and aim for a side of A4. Mrs Brown will let you know via text what the first name of your buddy is so that you can put it on your letter.

When you have completed your letter, please ask an adult to email it to Miss Yildiz. If you are having problems with email, please post it to school.

We need your letters by Monday 29<sup>th</sup> June so that we have time to post them to the new Reception children.

Look after yourselves and I hope to see you soon,

Miss Beddoes

### Year 5's Top Tips

- Introduce yourself but only use your first name!
- If you have any brothers and sisters let them know.
- Talk about your hobbies and any pets.
- Talk about school, for example what you enjoy, what you enjoyed doing in Reception, what our school is like, what the food is like, the playground equipment etc.
- Talk about your role as a buddy. Explain that you are always there to help, you'll be a friendly face for them and how you are really looking forward to meeting them.
- Talk about your favourite lessons.
- Talk about your favourite special days at school, e.g. Amble Ramble and mention any really good trips you have been on.

## Example letter

Dear X,

My name is \_\_\_\_\_ and I will be your buddy when you start at The Ridge. I am in Year 6 so I have been at The Ridge for quite a few years so I thought I would tell you a little bit about it.

At The Ridge, everyone is kind and helpful. The teachers are fun and friendly and we have brilliant cooks who prepare us lots of delicious meals.

When you come to our school, you will get to take part in really fun events such as the Amble Ramble which is when the whole school goes for a walk around Wollaston. We usually dress up for it and we always invite our families to come with us.

Another lovely event is 'Shorts and Shades' which is when the whole school has a big picnic on the field and our families are invited to come too. We always have ice creams and we have games out on the field for it. As well as Amble Ramble and Shorts and Shades, you will get to do fun things such as looking after baby chicks, learn to play an instrument, go to the theatre,

visit our wonderful libraries and go on lots of exciting school trips.

I am really looking forward to meeting you and welcoming you to our school. As your buddy, I will always be there if you need me and will help you with anything that you need.

See you soon,

X